



request for proposal

SOLICITATION NUMBER: RFP - 1200 - 86 - 51

PROPOSALS TO BE RECEIVED BY THE
CONTRACTING FACILITY (time & date): 3:00 p.m., May 29, 1986

YOU'RE INVITED TO SUBMIT A PROPOSAL ON THE FOLLOWING:

Conduct primary and secondary historical research in order to compile information on the early exploration and settlement of the Upper Provo River Valley, focusing on the study area. The overview will provide a brief topographic/geological description of the river valley.. The narrative should address the Mormon Church's involvement in the settlement of the area.

-
1. Award of contract may be made without discussions held on proposals received; therefore, proposals should be submitted from a "best and final offer," which the offeror can submit to the Government. AWARD WILL BE ON AN "ALL OR NONE" BASIS.
 2. Offerors are expected to examine the drawings, specifications, schedule, and all instructions. Failure to do so will be at the offeror's risk.
 3. This RFP contains the necessary information to enable prospective contractors to prepare proposals properly.
 4. A proposal received in response to this RFP is an offer that can be accepted by the Government to create a binding contract.
 5. Five (5) copies of the technical proposal are to be submitted separate from your cost proposal. The "Cost Proposal" is to be submitted in original only in an envelope marked, "COST PROPOSAL."

SOLICITATION, OFFER AND AWARD

 1. THIS CONTRACT IS A RATED ORDER
 UNDER DPAS (15 CFR 350)

► RATING

PAGE OF

PAGES

2. CONTRACT NO.	3. SOLICITATION NO.	4. TYPE OF SOLICITATION	5. DATE ISSUED	6. REQUISITION/PURCHASE NO.
CX-1200-6-B051	RFP-1200-86-51	<input type="checkbox"/> SEALED BID (IFB) <input checked="" type="checkbox"/> NEGOTIATED (RFP)	04-30-86	

7. ISSUED BY	CODE	8. ADDRESS OFFER TO (If other than Item 7)
National Park Service, Rocky Mt. Region 655 Parfet St., P. O. Box 25287 Denver, CO 80225 Attn: RMR-AC		Same as Block #7

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

SOLICITATION

9. Sealed offers in original and 4 (four) copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in 655 Parfet St., 2nd Flr, Lakewood, CO until 3:00 PM (Hour) May 29, 1986 (Date).

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision No. 52.214-7 or 52.215-10. All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:	A. NAME	B. TELEPHONE NO. (Include area code) (NO COLLECT CALLS)
	Howard C. Martin	(303) 236-4666

11. TABLE OF CONTENTS

(V)	SEC.	DESCRIPTION	PAGE(S)	(V)	SEC.	DESCRIPTION	PAGE(S)
PART I - THE SCHEDULE							
X	A	SOLICITATION/CONTRACT FORM		X	I	CONTRACT CLAUSES	
X	B	SUPPLIES OR SERVICES AND PRICES/COSTS				PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACH.	
X	C	DESCRIPTION/SPECS./WORK STATEMENT		X	J	LIST OF ATTACHMENTS	
D	PACKAGING AND MARKING					PART IV - REPRESENTATIONS AND INSTRUCTIONS	
X	E	INSPECTION AND ACCEPTANCE		X	K	REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS	
X	F	DELIVERIES OR PERFORMANCE		X	L	INSTRS., CONDS., AND NOTICES TO OFFERORS	
X	G	CONTRACT ADMINISTRATION DATA		X	M	EVALUATION FACTORS FOR AWARD	
X	H	SPECIAL CONTRACT REQUIREMENTS					

OFFER (Must be fully completed by offeror)

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52-232-8)	► 10 CALENDAR DAYS %	20 CALENDAR DAYS %	30 CALENDAR DAYS %	CALENDAR DAYS %
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14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated: _____)	AMENDMENT NO.	DATE	AMENDMENT NO.	DATE
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15A. NAME AND ADDRESS OF OFFEROR	CODE	FACILITY	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)
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15B. TELEPHONE NO. (Include area code)	15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE.	17. SIGNATURE	18. OFFER DATE
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AWARD (To be completed by Government)

19. ACCEPTED AS TO ITEMS NUMBERED	20. AMOUNT	21. ACCOUNTING AND APPROPRIATION
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22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION:	► ITEM
---	--------

<input type="checkbox"/> 10 U.S.C. 2304(c)()	<input type="checkbox"/> 41 U.S.C. 253(c)()	23. SUBMIT INVOICES TO ADDRESS SHOWN IN
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24. ADMINISTERED BY (If other than Item 7)	CODE	25. PAYMENT WILL BE MADE BY	CODE
--	------	-----------------------------	------

26. NAME OF CONTRACTING OFFICER (Type or print)	27. UNITED STATES OF AMERICA	28. AWARD DATE
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(Signature of Contracting Officer)

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

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CONTRACT PRICING PROPOSAL COVER SHEET																																																																																
1. SOLICITATION/CONTRACT/MODIFICATION NO.		RFP-1200-96-51		NOTE: This form is used in contract actions if submission of cost or pricing data is required. (See FAR 15.804-6(b))																																																																												
2. NAME AND ADDRESS OF OFFEROR (Include Zip Code)		3A. NAME AND TITLE OF OFFEROR'S POINT		3B. TELEPHONE NO.																																																																												
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CONTRACT ESTIMATE WORK SHEET

NAME OF OFFEROR	SUPPLIES AND/OR SERVICES TO BE FURNISHED		
HOME OFFICE ADDRESS			
DIVISION(S) AND LOCATION(S) WHERE WORK IS TO BE PERFORMED	TOTAL AMOUNT OF PROPOSAL \$	GOV'T SOLICITATION NO.	
DETAIL DESCRIPTION OF COST ELEMENTS			
1. DIRECT MATERIAL (Itemize on Exhibit A)	EST COST (\$)	TOTAL EST COST ¹	REFERENCE
a. PURCHASED PARTS			
b. SUBCONTRACTED ITEMS			
c. OTHER—(1) RAW MATERIAL (2) YOUR STANDARD COMMERCIAL ITEMS (3) INTERDIVISIONAL TRANSFERS (At other than cost)			
TOTAL DIRECT MATERIAL			
2. MATERIAL OVERHEAD ² (Rate % X \$ base=)			
3. DIRECT LABOR (Specify)	ESTIMATED HOURS	RATE/HOUR	EST COST (\$)
TOTAL DIRECT LABOR			
4. LABOR OVERHEAD (Specify Department or Cost Center) ³	O.H. RATE	X BASE=	EST COST (\$)
TOTAL LABOR OVERHEAD			
5. SPECIAL TESTING (Including field work at Government installations)	EST COST (\$)		
TOTAL SPECIAL TESTING			
6. SPECIAL EQUIPMENT (If direct charge) (Itemize on Exhibit A)			
7. TRAVEL (If direct charge) (Give details on attached Schedule)	EST COST (\$)		
a. TRANSPORTATION			
b. PER DIEM OR SUBSISTENCE			
TOTAL TRAVEL			
8. CONSULTANTS (Identify—purpose—rate)	EST COST (\$)		
TOTAL CONSULTANTS			
9. OTHER DIRECT COSTS (Itemize on Exhibit A)			
TOTAL DIRECT COST AND OVERHEAD			
11. GENERAL AND ADMINISTRATIVE EXPENSE (Rate % of cost element Nos.) ⁴			
12. ROYALTIES ⁵			
13. TOTAL ESTIMATED COST			
14. FEE OR PROFIT			
TOTAL ESTIMATED COST AND FEE OR PROFIT			
15.			

EXHIBIT A—SUPPORTING SCHEDULE (Specify. If more space is needed, use reverse)

This proposal is submitted for use in connection with and in response to (Describe RFP, etc.)

and reflects our best estimates as of this date, in accordance with the Instructions to Offerors and the Footnotes which follow.

ENTER NAME AND TITLE

SIGNATURE

SECTION B - SUPPLIES OR SERVICES AND PRICE/COSTS

**SECTION C - DESCRIPTION/SPECIFICATION
/WORK STATEMENT**

See next 11 pages of "Scope of Work"

SECTION D - PACKAGING AND MARKING

NOT USED

SECTION E - INSPECTION AND ACCEPTANCE

**E.1 CLAUSES INCORPORATED BY REFERENCE
(FAR 52.252-2) (APR 1984)**

This contract incorporates the following clauses by reference. These clauses have the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

Clauses from the Federal Acquisition Regulation (48 CFR Chapter 1) are identified with prefix "52" in the provision number.

CLAUSE NUMBER	DATE	TITLE
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52.246-4 APR 1984 INSPECTION OF SERVICES--
FIXED PRICE

HISTORIC AMERICAN ENGINEERING RECORD
DOCUMENTATION PROJECT OF THE JORDANELLE AREA AND
THE OLMSSTED POWER PLANT

I. INTRODUCTION AND OBJECTIVES

The National Park Service, Rocky Mountain Regional Office, Cultural Resource Division, solicits technical proposals for entering into a negotiated firm, fixed price contract for professional services. Services to be performed consist of a Historic American Engineering Record (HAER) and Historic American Buildings Survey (HABS) inventory, evaluation, and recordation of historic resources located with the proposed Jordanelle Reservoir Area. Specifically, the contractor will be required to 1) prepare an historic overview of the study area, as well as thematic narratives on the company town of Keetley, water and power development associated with the Heber and Olmsted Power Houses, and the agricultural development, including ranching, within the study area; 2) to prepare a HABS/HAER inventory card for each of the approximately 40 historic structures; 3) to evaluate and prepare a multiple resource determination of eligibility for the National Register of Historic Places; 4) prepare HAER quality archival quality photographic documentation of those structures determined eligible for listing in the National Register; 5) prepare a select number of HABS/HAER quality measured drawings of resources in the study area.

II. STUDY AREA

Approximately 40 historical resources are located within the Jordanelle Dam and Reservoir Area. The dam and reservoir are located on the Provo River about six miles north of Heber City, Wasatch County, Utah.

III. STATEMENT OF WORK

A. The Contractor will conduct primary and secondary historical research in order to compile information on the early exploration and settlement of the upper Provo River Valley, focusing on the study area. The overview will provide a brief topographic/geological description of the river valley. The narrative should address the Mormon Church's involvement in the settlement of the area. Moreover, the narrative should determine whether the

VIII. EVALUATION, AWARD FACTORS, AND NEGOTIATION

A. Award Factors

Proposals will be evaluated using the below criteria. The relative importance of the major evaluation factors is indicated by the number of points in parentheses.

(1) Technical Excellence (40 points)

-----Evidence of technical capability to meet total requirement.

-----Adequacy of stated methods and HABS/HAER recording techniques in meeting needs of this contract.

-----Understanding of and familiarity with the historical resource to be recorded.

-----Understanding of and familiarity with large format photography and HAER archival requirements

-----Experience and demonstrated ability to prepare measured drawings which meet HABS/HAER Standards

(2) Personnel Qualifications and Experience (20 points)

-----Educational and/or pertinent related work experience of Project Director and/or Field Supervisor in HABS/HAER recording projects or equivalent studies.

-----Educational and/or pertinent related work experience of crew chiefs or other key personnel.

-----Demonstrated writing ability and/or publication record of the Project Director and/or Field Supervisor for reports of similar nature.

-----Demonstrated large format, perspective correction, photographic ability of the Project Director and/or Field Supervisor.

-----Demonstrated drafting ability and the demonstrated experience in preparing HABS/HAER measured drawings.

(3) Management (20 points)

-----Realism of manpower, logistics, and material estimates to accomplish required work in a timely and cost effective manner.

evaluation of the proposal by the Technical Proposal Evaluation Committee.

V. PROFESSIONAL REQUIREMENTS

Award of contract for this study will be made to (1) individuals representing themselves, or (2) firms, organizations and institutions represented by individuals when the following minimal criteria are met. As part of these requirements, the research proposal must include vitae for the Principal Investigator and main supervisory personnel in support of their academic and experiential qualifications for the work.

A. Principal Investigator

This individual must have a graduate degree in American History or closely related field, or equivalent training and experience. The individual must also have demonstrated supervisory experience in the HABS or HAER programs or similar inventory/recording projects. A demonstrated background in the history of the West, history of American Technology and familiarity with American water power development, the agricultural, cattle, and mining frontiers.

B. Professional Support

Individuals supporting and assisting the Principal Investigator in this study must meet the qualifications of historian or architectural historian as specified under Department of the Interior's regulations 36 CFR Part 68.

VI. PAYMENT

Partial payments will be made on appropriate billings up to 80% of the maximum contract award and upon timely receipt of accepted progress reports. Balance of the contract award funds will be withheld until receipt and written acceptance of the final report, including overview, photographs, and any other supporting documentation including the DOE, measured drawings, and maps.

The Endorsement

Proposals submitted for consideration must bear the endorsement, by means of signatures of the proposed Principal Investigator and an official representative of the organization submitting the proposal who is empowered to commit the organization to such an undertaking.

H. The following Measured Drawings must be prepared:

1. A measured site plan(s) which depicts all historical resources within the study area or Jordanelle Dam and Reservoir.
2. Cover sheet
3. Site plan of the company town and mine of Keetley.
4. Representative measured floor plan of typical worker's house and supervisor's house.
5. All measured drawings must meet the appropriate HARS or HAER Standards as specified in the attached "Field Guide for Measured Drawings."

II. SUGGESTED RESOURCES FOR RESEARCH

Brigham Young University, Provo

Church of Jesus Christ of the Latter-Day Saints, Salt Lake City

Denver Public Library, Western History Collection

National Archives and Record Center, Washington, Library.C.
University of Utah, Salt Lake City

Utah State Historical Society, Salt Lake City

Utah State University, Logan

Wasatch County Library, Heber

III. CONTRACTOR OBLIGATIONS FOR PROJECT IMPLEMENTATION
(GENERAL)

- A. Offerors are expected to be familiar with the Jordanelle reservoir area and its environs and conditions affecting the work to be done. If the offeror chooses not to visit the area, he will nevertheless be charged with knowledge of conditions that a reasonable inspection would have disclosed. The offeror shall assume all responsibility for deductions and conclusions as to the difficulties in performing the work under the resulting contract.

IV. STUDY METHODS

Offerors formulating technical proposals for this study will present explicit methods of research that will permit articulation of the study with expected results. The methods and procedures of investigation are to be presented in clear and sequential fashion in order to allow thorough

historical significance of individual sites.

3. The manuscripts should be prepared on a word-processing system that is compatible with either Data Point (IEOS or Vista Word) or with MSDOS (Wordstar).

E. Photography

1. The contractor will prepare comprehensive archival quality, large format, perspective correction photographs of each historic structures that is potentially eligible for listing in the National Register of Historic Places. The negatives and contact prints must meet HAER Standards as outlined in the attached "Specifications for Contract Photographers."
2. The contractor will also identify and produce photocopies of all pertinent historic photographs, including properties associated with each major historic them or context. These photocopies must also meet HABS/HAER Standards.
3. All documentation associated with the project, including history, photographs, and photocopies must be in a format acceptable to HAER Standards and transmitted to the National Park Service in the format prescribed in the attached "Guidelines for the Preparation and Transmittal of HABS/HAER Documentation."

F. HABS/HAER Inventory Cards

1. The Contractor will complete a HAER inventory card for each of the approximately 40 historic properties located in the study area. The inventory forms will be provided by the Cultural Resources Division, Rocky Mountain Regional Office. The inventory form will include a statement as to whether or not the structure is potentially eligible for listing in the National Register of Historic Places. The cards will be completed according to the format and content specified in the attached "Guidelines for Inventories of Historic Buildings and Engineering and Industrial Structures."

G. Determination of Eligibility

1. A multiple resource determination of eligibility (DOE) will be prepared for those historical properties believed to meet National Register of Historic Places "Criteria for Evaluation." The DOE must meet National Register Standards for style and format.

8. Did the workers own their own housing or did they rent the homes from the company?

9. Was a company store provided and was company script used at Keetley? What type of services, such as medical, were provided by the company?

C. A third narrative will trace the design, construction, and operation of the two hydroelectric power plants: Heber Light and Power Company and the Olmsted Power House. The narrative will be divided into two sections. The first will trace the financial and administrative history of the power plants. The narrative will identify the irrigation companies responsible for the design and construction of the plants. In addition, the perceived need for the plants will be identified and described. Financial involvement with the Mormon Church should be ascertained for both complexes. The second section will focus on the engineering and design of the plants. This section will identify the type of plant such as "run of the river" and describe the water delivery method for the plants. In addition all other significant features of the plant such as penstocks, turbines, and generators should be identified and compared to other similar turn-of-the-century plants in the West.

D. The fourth narrative will trace the agricultural settlement of the valley. The narrative should place farming and ranching within their historical perspective relative to 19th and early 20th century western agricultural and cattle frontiers. The history should also identify the original homesteading patterns, including type of crop and breed of cattle, and trace any significant changes in these patterns over time. The history should ascertain whether local Mormon or eastern capital was essential for the settlement of upper Provo River valley. In addition, the history should discuss the role of irrigation for the initial success and continued survival the valley's ranching and farming establishments.

1. The history will be written in a popular and readable style suitable for publication and will follow the format outlined in the attached "HAER Written Documentation Samples." The overview will be footnoted and contain a bibliography according to the standards specified by Kate L. Turabian's A Manual for Writers.

2. Each thematic narrative will provide the historical context or framework with which to evaluate the relative

IX. SCHEDULE FOR SUBMISSION OF WORK AND AWARD OF CONTRACT

Review and selection of the most appropriate proposal from those submitted will be made so as to negotiate and award the contract on or about June 3, 1986. Only those proposals delivered to the Rocky Mountain Regional Office, National Park Service, on or before 3:00 p.m. on May 29, 1986, will be considered. The office is at 655 Parfet Street, Denver, Colorado. Submit all proposals to the Division of Contracting, Rocky Mountain Regional Office, National Park Service, P.O. Box 25287, Denver, Colorado 80225.

Initiation of investigation and studies under the contract must begin no later than 15 days after delivery of the contract.

X. ADDITIONAL CONTRACT REQUIREMENTS

A. General Provisions

1. Prospective contractors should note that the technical proposal submitted by the contractor becomes a binding element of the contract. Care must be exercised to ensure that research performed and reported will meet the minimum requirements of the SOW and the technical proposal.

B. Proprietary Information

The investigator and employees shall not release any information acquired by conduct of this research to any new media, publication, organization, or individual outside of the Government without prior approval of the Division of Cultural Resources. This requirement will be nullified on written acceptance of the final report by Cultural Resources Division, or on formal termination of the contract.

C. Reporting Schedule and Requirements

This document will serve as a critical planning tool for the National Park Service.

1. Field work and research begin in early June, 1986.
2. First monthly progress report is due July 15, 1986.

-----Adequacy and appropriateness of estimates to accomplish required work (manpower, material, equipment, logistics).

-----Adequacy of planning and scheduling to assure quality performance and timely completion of the total contract effort.

(4) Organization Qualifications and Experience (10 points)

-----Offeror's record of meeting requirements of similar contracts.

-----Ability to assemble required project manpower.

-----Offeror's recording, inventorying experience in the geographic area.

-----Offeror's ability to provide documentation using Data Point word processing or MSDOS Wordstar.

(5) Cost Evaluation Criteria (10 points)

The technical proposal will constitute a maximum of 90% of the total proposal score, and the cost proposal will constitute the remaining 10%. Between acceptable proposals with a significant difference in technical weighting, total cost to the Government will be considered in making a determination as to which proposal offers the greatest value to the Government. Between substantially equal technical proposals, the proposed prices will become the major factor in selection of a proposal for award.

The government may award a contract, based upon initial offer received, without discussion of such affairs.

Accordingly, each initial offer should be submitted on the most favorable terms from a price and technical standpoint which the offeror can submit to the Government.

The remaining progress reports are due the 15th of each month.

3. Draft outline of historical overviews and 10 inventory forms are due August 15, 1986.
4. First draft of historical overviews and preliminary (unedited) inventory cards, DOE, and photographs, are due October 14, 1986. The manuscripts and cards will be reviewed and returned to contractor within 20 days.
5. Penciled in measured drawings are due November 15, 1986.
6. Attend Evaluation Committee Meeting for DOE on January 7, 1987, in Salt Lake City, Utah.
7. Provide final overviews, DOE, measured drawings, photographs, and inventory cards on March 1, 1986.

D. Inspection and Acceptance

1. Inspection of the field work and review of all required reports and documentation will be performed by the Contracting Officer's Technical Representative (COTR) named for the contract. Accordingly all reports, data, and documentation required by the contract will be submitted to the COTR who will recommend approval/denial for acceptance purposes to the Contracting Officer.
2. Reports and other documentation submitted by the Contractor will be reviewed by COTR and returned with comments within 20 days of receipt in Rocky Mountain Regional Office. During the period of draft revision, the contractor will consult with Cultural Resources Division to ensure that a satisfactory final report will be achieved on a timely basis.
3. Final acceptance of all items/services to be delivered under this contract shall be the responsibility of the Contracting Officer. Quality of work is subject to verification by the COTR with final payment to be withheld pending completion of any necessary rework by the Contractor.

D. Report Standards

1. The historical overview, inventory cards, and photographs must meet the format and content of the Historic American Engineering Record (HAER) or Historic American Buildings Survey (HABS) Standards

(relevant copies of Standards enclosed).

2. The DOE and all supporting documentation, including U.S.G.S. maps, and 35 mm photographs, must meet all pertinent National Register Standards.
3. All documents developed during the course of this research are property of the Federal Government.

XII. Government Furnished Materials

1. All pertinent U.S.G.S. quad maps.
2. Archival supplies, including sleeves, photographic mount cards, archival bond, and inventory cards (Film is not included).
3. All pertinent National Register "Standards and Guidelines."